

Expanding Partnerships for Patients Worldwide

13th – 15th October 2022, Milan, Italy

12th International Meeting for Organisations Representing Patients with Kidney Cancer



IKCC Global Kidney Cancer Summit 2022

Thursday 13th, Friday 14th & Saturday 15th October 2022

Venue: Hotel San Rocco, Milan, Italy



Hotel San Rocco

Via Gippini, 11, 28016 Orta San Giulio
NO, Italy

Tel: +39 03229 11977

Email: info@hotelsanrocco.it

Overlooking the shores of Lake Orta, in a natural setting and bordered by the walls of an ancient monastery, this hotel retains its identity thanks to the innovations that the Giacomini Group, to which it belongs, has been able to implement. Combining the austerity of the architectural features with high-tech functionality, all to protect nature and the environment, for which in 2010 it obtained the ICIM certification as the first eco-sustainable hotel building.

Your main contact for planning and logistics will be:

Rebecca Cubbage

Project Assistant

Mobile: + 44 (0) 7977 185656

Email: events@ikcc.org

International Kidney Cancer Coalition

Registered in the Netherlands under:

Stichting IKCC, Reg.-No. KvK 62070665

Website: www.ikcc.org

CONFERENCE DETAILS

Main Meeting Room: TBC

Conference Official Start and Finish Times:

(Please note the conference is due to finish at 15:15 allowing time to fly home on Saturday)

Thursday 13th October 2022

12:45 Official start of the Conference

18:00 End of Conference Day 1

Conference Evening Reception (*time to be confirmed*)

Friday 14th October 2022

07:30-08:30 Breakfast session

09:00 Start of Conference Day 2

17:30 End of Conference Day 2

19:00 External Evening Dinner

Saturday 15th October 2022

07:30-08:30 Breakfast session

09:00 Start of Conference Day 3

15:15 Official end of the Conference

Accommodation:

Please confirm your accommodation needs using the link within the email to complete the 'Delegate Registration Form'.

Hotel rooms will be booked for 2 nights (Thursday and Friday). Should you require one extra night to accommodate difficult flight connections, please contact Rebecca Cubbage **as soon as possible**, providing additional information.

Extended Stay:

You may book and personally pay for any additional night's accommodation directly with Hotel San Rocco subject to availability. IKCC have negotiated a specially discounted accommodation rate for the conference which you will be entitled to take advantage of - subject to room availability. Please liaise directly with the hotel for any additional nights and mention that you are a guest at the IKCC conference. All additional nights and associated costs must be settled in full by the delegate when checking out of the hotel.

Special Requests:

Please use the Delegate Registration Form to advise us of any special requirements such as dietary preferences, rooms suitable for disabled participants or any other needs pertaining to religious or cultural requirements, etc.

IKCC Registration Desk:

Further details will be provided closer to the start of the conference.

Wi-Fi Access:

Provided in your rooms and throughout the hotel free of charge.

Room Facilities:

For a full list of room amenities please see hotel website.

Conference Language:

Conference language will be in English.

Conference Materials:

Please bring with you a sample of your organisation's kidney cancer related promotional leaflets, booklets and general resources to share with your fellow IKCC delegates. If you would like to ship any items in advance please contact Rebecca Cubbage for further details.

TRAVEL INFORMATION

- By Air:** The closest airport to the conference venue is Milan Malpensa 46 km (28 miles) away. <https://www.milanomalpensa-airport.com/it/>
Please Note: You will need to make your own arrangements for travel from the airport to the hotel.
Transfer from the airport to the hotel:
Taxi: Taxis are readily available at the taxi ranks outside the arrivals area. It should take around 40-50 minutes and cost €95 to €115
- Visa / Travel Documents:** Please make sure that you have a visa (if required) and valid travel documents **BEFORE** booking your flights. If you need an official IKCC invitation letter to obtain a visa, please email Rebecca Cubbage with full details **as soon as possible**. Please make your visa application as soon as possible; IKCC **cannot** book hotel accommodation without confirmation of a valid visa and travel arrangements.
- Currency:** The valid currency in Italy is Euros (EUR)

EXPENSES/REIMBURSEMENT RULES

- Traveling Expenses:** Travel costs will be reimbursed by IKCC. Please complete the Expenses Reimbursement Form and send it to IKCC (address details on the form) with receipts within 30 days of the end of the conference.
IMPORTANT - The Expense Reimbursement Form must be submitted within 30 days of the end of the conference. We regret that we cannot reimburse expenses after 30 days.
Traveling by plane, train, car and/or taxi will be reimbursed on the basis of the **most economical fare only**. Hotel stopovers will not be reimbursed by IKCC. The **total** traveling-budget for each participant should not exceed €1,600.00 from outside europe or €600.00 from inside europe.
- Delegates are reminded reimbursement of expenses is conditional upon attendance at all sessions during the conference.**
- Conference Expenses:** Conference expenses such as meeting rooms, materials, snacks and meals, beverages, internal/external dinners, etc. for the days of the conference only will be provided and paid for by IKCC directly.
- Other Expenses:** All other expenses (e.g. upgrade of rooms, difference from a single to double room, mini bar, hotel bar, additional meal orders, room service, telephone, laundry, etc.) will not be covered by IKCC.

FUNDING

- Sponsorship:** At the request of the IKCC Board of Directors, this conference will be supported by grants from the pharmaceutical industry. All sponsorships will be made transparent.
PLEASE NOTE:
These grants will not be related to any objectives or any content of the conference. The idea, conception, planning, preparation, realisation,

management and the summary of the conference will be the responsibility of IKCC – **without any influence from the Sponsors.** IKCC is an independent democratic network of patient organisations without commercial influence.

LIABILITY DISCLAIMER

Liability & Insurance:

Your participation in the IKCC Global Kidney Cancer Summit 2022 will be at your own risk. IKCC will not be liable for any eventualities while traveling to and from or during the conference. IKCC is not liable for injury, loss or damages suffered by participants or third parties. The IKCC Global Kidney Cancer Summit 2020 programme is carefully prepared and carried out on the basis of the current knowledge of the topics concerned. However, IKCC accepts no liability for the accuracy or currency of the information presented during the conference.

Additionally, participants are advised to take out sufficient travel insurance to cover unforeseen events and losses including healthcare cover. In the event the trip is canceled by the participant IKCC will not reimburse expenditure incurred by intending participants as the presumption is that their travel insurance should cover this eventuality.